



LIEN INQUIRY FORM



DATE: _____

FROM: _____

TO: **CITY OF COCONUT CREEK**
ATT: LIEN INQUIRY
4800 WEST COPANS ROAD
COCONUT CREEK, FL 33063

PHONE: (954) 973-6770

PHONE: _____

FAX: (954) 973-6754

FAX: _____

PLEASE COMPLETE ALL INFORMATION

FILE NO. _____

FOLIO NO. _____

PROPERTY ADDRESS: _____

LEGAL DESCRIPTION: _____

NAME OF OWNER/SELLER: _____

ANTICIPATED CLOSING DATE: _____

UTILITY ACCOUNT BALANCE: _____

UTILITY ACCOUNT DEPOSIT: _____

REFUSE ACCOUNT BALANCE: _____

FIRE PROTECTION SERVICE ASSESSMENT:

Per Ordinance No. 2000-21, Effective 10/1/00, the City of Coconut Creek has imposed an annual fire protection service assessment on improved properties located within the City. This assessment is included on the annual property tax bill.

OPEN PERMITS: _____

OTHER SPECIAL ASSESSMENTS OR OPEN CODE ENFORCEMENT CASES/FINES: _____

NOTE: Complete all information requested to ensure a timely response. Please return request with payment and include a self-addressed, stamped envelope. Additionally, the City will not be liable for information that is researched based on inaccurate information provided by the Requestor, such as incorrect address or folio numbers. If necessary, use the back of this form for legal description. Updates are considered a new request, and the requestor must pay the service fees in accordance with the table below.

Fees are as follows:

	Total Service Fee	Processing Time
Standard Request	\$50.00	5 Business Days
Expedited Request	\$75.00	3 Business Days
Expedited Request	\$150.00	1 Business Day