



# CITY OF COCONUT CREEK

## PARKS AND RECREATION DEPARTMENT

Community Center   
1100 Lyons Road  
Coconut Creek, FL 33063  
Phone: 954-545-6670  
Fax: 954-968-5303

Sabal Pines Park   
5005 NW 39 Avenue  
Coconut Creek, FL 33073  
Phone: 954-545-6600  
Fax: 954-418-7989

Recreation Complex   
4455 Sol Press Blvd.  
Coconut Creek, FL 33073  
Phone: 954-956-1580  
Fax: 954-574-1465

### REQUIREMENTS FOR REQUESTING A BOUNCE HOUSE

- Permitted only at (a) [Cypress Park Pavilion 1, 2, or 4](#) or (b) [Sabal Pines Park Pine Pavilion](#).
- Bounce houses are limited to **15' x 15'** in size, without water features, and must be powered by a vendor-supplied generator under 5 KW. The City does not provide electricity or generators. Generators may not be refueled on City property. Bounce House Attendants are not required.
- All required documents must be submitted to the City **no less than 30 days prior to the event**. This will allow ample time for the City to process the documentation through the proper departments for final bounce house approval.
- The permittee is responsible for ensuring their bounce house vendor submits the proper **Certificate of Liability Insurance** (required document) to the City. A faxed copy of the CLI is acceptable but must be followed by an original through the mail. Send fax to Sabal Pines Park.
- The permittee is responsible for informing their selected bounce house vendor of the following City insurance requirements: the amount of Liability Coverage must be \$1,000,000.00 and General Aggregate \$2,000,000.00. The City must be named as Additional Insured and a Certificate Holder as follows: *City of Coconut Creek, 4800 West Copans Road, Coconut Creek, Florida 33063*. If you have any questions about insurance requirements, please contact the City's Risk Management Department at 954-973-6737.
- It is the responsibility of the permittee to ensure the above requirements are completed. Permittee understands that failure to do so may result in denial of the bounce house request.
- Permittee will be notified of final bounce house approval by the City via phone, after the required documents are approved by the necessary City departments. Permittee may contact Sabal Pines Park at 954-545-6600 for the current status of their approval or for further information.

**I agree and comply to the terms above:**

**Copy provided to Permittee for their records:**

\_\_\_\_\_  
Signature of Permittee

\_\_\_\_\_  
Signature of City Staff

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date