



CITY OF COCONUT CREEK

Checklist

All applications shall be filed
NOT LESS THAN TWO (2) WEEKS PRIOR
to the start of the event.

BLOCK PARTY PERMITS

- Detailed site plan where block party will take place
- Letter with signatures of affected residents
- Certificate of insurance
- Need removable barricades for passage of emergency vehicles
- If cooking food, need appropriate fire extinguisher
- All code sections, including noise, remain in effect

PICKETING EVENT PERMIT

- Detailed site plan where picketing will take place
- Hold Harmless and Indemnification Statement
- Certificate of insurance

FOR OFFICE USE ONLY

POLICE

Approved Disapproved

Name & Title

Date

Comments

- Yes No Traffic Patterns Effected
- Yes No Police Officers Required
- Yes No Paramedics Required

- Yes No Extra Personnel or Equipment Necessary
- Yes No Other:

FIRE RESCUE

Approved Disapproved

Name & Title

Date

Comments

DEPARTMENT OF SUSTAINABLE DEVELOPMENT

Approved Disapproved

Name & Title

Date

Comments





CITY OF COCONUT CREEK

Picketing, Parades, Demonstrations or Block Parties Application

* * * All applications shall be filed **NOT LESS THAN TWO (2) WEEKS PRIOR** to the start of the event. * * *

EVENT TYPE				
Please check the appropriate event:			Application Date	Business ID # (for office use only)
<input type="checkbox"/> Picketing	<input type="checkbox"/> Demonstration			
<input type="checkbox"/> Parade	<input type="checkbox"/> Block Party			
APPLICANT INFORMATION				
Name of On Site Supervisor				
Business/Organization				
Phone		Cell		Fax
Email				
Address				
Location / Route				
Description of Event				
Fee Waiver Letter	<input type="checkbox"/> Non-Profit (attach 501-C)	<input type="checkbox"/> Charitable	<input type="checkbox"/> Other:	
No. of People / Vehicles		Permit Fees		
<p>All applications for permits shall be filed with the Department of Sustainable Development during normal business hours not LESS THAN TWO (2) WEEKS prior to the activity. Written approval / disapproval with or without contingencies shall be forwarded from the Department of Sustainable Development to the applicant. All groups must abide by all restrictions as stated in Ordinance No. 146-95.</p>				
<p>The undersigned does hereby request a permit issued on the basis of and subject to the herein set forth information, with the understanding that all City of Coconut Creek ordinances shall be complied with whether specified or not. Attach Certificate of Insurance, as applicable, verifying general liability, automobile liability, workers compensations and naming the City as additional insured.</p>				
<p>_____ (Participant/Organization) shall indemnify and hold harmless the City of Coconut Creek, and appointed officials and employees, from and against any and all claims, damages, losses and expenses, including attorney's fees, and costs, whether incurred in litigation, appeals or otherwise, up to and including the United States Supreme Court arising out of or resulting from the permit being granted for _____ (activity/event) providing that any such claim, damages, loss of expense (1) is attributable to bodily injury, sickness, disease or (2) is caused in whole or in part by a negligent act or omission by _____ (Participant/Organization) or any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts may be liable, regardless of whether or not the same is caused in part by the City of Coconut Creek. Nothing in this granting of a permit shall affect the immunities of the City of Coconut Creek as provided by Chapter 768, Florida Statutes.</p>				
APPLICANT SIGNATURE				
Signature		Print		Date
OWNER / ASSOCIATION PRESIDENT SIGNATURE				
Signature		Print		Date

